

**DEPARTMENT OF ADMINISTRATION
PROCUREMENT DIVISION
RECOMMENDATION OF AWARD**

TO: Kathy Harrington

FROM: Susie Smith

DATE: 06/29/2009

EST. AMOUNT: \$16,435.00
(Based on report of all agency use per 52 week service including charges and replacements of all items)

REQ: ASA-10-007

OVER 10% OF ESTIMATE

YES: ___ NO: X

AGENCY: All State Agency

DESCRIPTION: Uniform Rental & Laundry Service

TOTAL NUMBER OF SOLICITED VENDORS: 429

TOTALNUMBER OF INDIANA FIRMS SOLICITED: 295

TOTAL NUMBER OF MINORITY & WOMAN VENDORS SOLICITED: MBE 21 WBE 21

SMALL BUSINESS SET-A-SIDE: No

RECYCLED PRODUCTS SOLICITED: No

SECRETARY OF STATE: All bidders are registered with the Secretary of State

SAVING AMOUNT OF SPLIT: No split.

MINORITY BUSINESS PARTICIPATION: No If yes, percentage(s) ___ award amount: \$ ___

WOMAN-OWNED BUSINESS PARTICIPATION: No If yes, percentage(s) ___ award amount: \$ ___

QUOTE/BIDS WERE RECEIVED FROM THE FOLLOWING VENDORS:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>INDIANA FIRM</u>	<u>PREFERENCE CLAIMED</u>	<u>BUY AMERICAN</u>	<u>EVAL. AMOUNT</u>	<u>#of NO BIDS</u>
1. Aramark	\$1,817.82 (based on one (1) 52 week)	No	No	No	\$1,726.93	0-51
2. UniFirst	\$1,872.00 (based on one (1) 52 week)	No	No	No	\$1,872.00	0-51

Specifications:

Specifications are satisfactory

Delays:

There were no delays in the processing.

Preferences: Per IC 5-22-15-7 – An offeror may claim one (1) of the types of preferences for which the offeror is eligible.

US Manufactured- All bidders said no to this preference.

IN BUS Preference- Aramark's principle place of business isn't located in Indiana and the majority of payroll or employees aren't Indiana residents but they qualify to claim the Indiana Business Preference under provision (5) A business that makes a substantial positive economic impact on Indiana. The response from the buyindianainvest@idoa.in.gov is included with their bid. Claiming the preference didn't affect every line.

Recommendation Narrative:

This solicitation can't be split as lines 1-22 are the uniform laundry/rental service providing the pick-up and laundry of the soiled uniforms they delivered to all State agencies on a rental basis. Lines 23-51 are all the embroidery, set-up, delivery, and replacement charges for the company providing the laundry/rental service to all State agencies. UniFirst checked no to the specifications calling for pants and shirts to be 80% wrinkle free and shirts hung with pants and pants with shirts. Aramark claimed the IN BUS Preference and is the overall low bidder on lines 1-22; the uniform laundry/rental services. Aramark isn't the overall low bidder on lines 23-51 but as stated above these are the embroidery, set-up, delivery, and replacement charges for the uniform laundry/rental items of the company providing the service. Aramark is the overall low bidder for this solicitation.

Lines 1 – 22) Uniform Laundry & Rental Service - Aramark is the overall low responsive and responsible bidder meeting all specifications for these lines. I recommend awarding lines 1-22 to Aramark

Lines 23-51) Embroidery, set-up, delivery, and replacement charges -UniFirst Corporation is the overall low bidder on these lines but as stated above these are the charges and replacement costs of the uniform rental items for lines 1-22. Since these would be the charges and replacement for the uniform rental items these need to go with the bidder providing the service. Since Aramark is the bidder recommended to receive lines 1-22; I recommend awarding lines 23-51 to Aramark.

Split Award: No Split as this bid is a Uniform Laundry & Rental Service providing rental and laundry of uniforms to all State agencies and the delivery, set-up, embroidery and replacement of the rented uniforms.

Award Recommendation:

VENDOR

Aramark

ITEMS

All Lines

AMOUNT

\$1,817.82 (again this amount is
Based on one (1) 52 week service
And one (1) replacement,
embroidery, set-up for each item)

(As applicable to signature authority)


Procuring Agent/Procurement Division/Date



Approval/Date&yr
07-01-09

Table1

Line #	Aramark	Aramark IN BUS Pref	Aramark 52 week service	UniFirst	UniFirst 52 week service		
1	1.69	1.6055	83.49	1.60	83.2		
2	2.00	1.9000	98.80	2.06	107.12		
3	1.69	1.6055	83.49	1.98	102.96		
4	2.00	1.9000	98.80	1.98	102.96		
5	2.00	1.9000	98.80	2.53	131.56		
6	1.69	1.6055	83.49	\$2.24	116.48		
7	1.69	1.6055	83.49	\$2.24	116.48		
8	1.45	1.3775	71.63	\$1.65	85.8		
9	0.28	0.2660	13.83	\$0.50	26		
10	0.28	0.2660	13.83	\$0.84	43.68		
11	0.19	0.1805	9.39	\$0.15	7.8		
12	0.60	0.5700	29.64	\$0.60	31.2		
13	0.49	0.4655	24.21	\$0.45	23.4		
14	2.00	1.9000	98.80	\$1.43	74.36		
15	2.00	1.9000	98.80	\$1.82	94.64		
16	0.50	0.4750	24.70	\$1.82	94.64		
17	2.00	1.9000	98.80	\$2.64	137.28		
18	2.50	2.3750	123.50	\$1.65	85.8		
19	2.00	1.9000	98.80	\$1.20	62.4		
20	1.50	1.4250	74.10	\$0.60	31.2		
21	1.75	1.6625	86.45	\$2.10	109.2		
Total for service			1,496.82		1668.16		
22	0.00	0.0000		\$0.00			
23	2.00	1.9000		\$3.00	(delivery charge)		
24	0.00	0.0000		\$0.25	(set-up charge)		
25	1.50	1.4250		\$1.50	(embroidery)		
26	0.75	0.7125		\$0.00	(silkscreen)		

Table1

27	2.50	2.3750		\$3.25	(embroidery)	
28	0.49	0.4655		\$0.30	(embroidery)	
29	0.49	0.4655		\$0.00	(silkscreen)	
30	0.95	0.9025		\$0.75	(embroidery)	
31	9.69	9.2055		\$7.00	(replacement)	
32	12.25	11.6375		\$9.68	(replacement)	
33	11.75	11.1625		\$9.35	(replacement)	
34	14.98	14.2310		\$11.00	(replacement)	
35	11.75	11.1625		\$10.00	(replacement)	
36	11.75	11.1625		\$10.54	(replacement)	
37	9.89	9.3955		\$12.00	(replacement)	
38	21.37	20.3015		\$19.09	(replacement)	
39	11.89	11.2955		\$9.35	(replacement)	
40	13.98	13.2810		\$11.00	(replacement)	
41	12.89	12.2455		\$14.00	(replacement)	
42	5.98	5.6810		\$4.55	(replacement)	
43	17.89	16.9955		\$15.02	(replacement)	
44	10.59	10.0605		\$7.53	(replacement)	
45	8.54	8.1130		\$6.52	(replacement)	
46	9.98	9.4810		\$8.00	(replacement)	
47	9.98	9.4810		\$8.58	(replacement)	
48	9.98	9.4810		\$8.58	(replacement)	
49	3.00	2.8500		\$0.00	(replacement)	
50	13.91	13.2145		\$12.00	(replacement)	
51	1.50	1.4250		\$1.00	(one time fitting fee for oversize)	
total prep and replace		230.11		\$203.84		
Grand Total		1,726.93		\$1,872.00		